



**UNITED STATES
ENVIRONMENTAL PROTECTION AGENCY
BEFORE THE ADMINISTRATOR**

In the Matter of:)
)
Taotao USA, Inc.,) **Docket No. CAA-HQ-2015-8065**
Taotao Group Co., Ltd., and)
Jinyun County Xiangyuan Industry)
Co., Ltd.)
)
Respondents.)

ORDER REQUIRING ELECTRONIC SERVICE

Earlier this year, the Agency revised the rules that govern this proceeding. *See* Consolidated Rules of Practice Governing the Administrative Assessment of Civil Penalties, Issuance of Compliance or Corrective Action Orders, and the Revocation/Termination or Suspension of Permits; Procedures for Decisionmaking, 82 Fed. Reg. 2230 (Jan. 9, 2017) (Final Rule);¹ 40 C.F.R. Part 22. Among other changes, the revised rules provide new guidelines for how documents should be served. *See* 40 C.F.R. §§ 22.5, 22.6.

According to the updated rules, this Tribunal “may by order authorize or require service” of filed documents other than the complaint, rulings, orders, and decisions “by . . . email, or other electronic means, subject to any appropriate conditions and limitations.” 40 C.F.R. § 22.5(b)(2). Additionally, service of rulings, orders, and decisions “may be made by . . . electronic means (including but not necessarily limited to facsimile and email).” 40 C.F.R. § 22.6.

Until now, this Tribunal has served its rulings and orders on the parties by both email and regular mail. Going forward, it will serve the parties *by email only* at the email addresses for their counsel of record.² The burden is on the parties to maintain current and accurate email addresses on file with this Tribunal. If the parties’ email addresses change at any time, or if they prefer to be served at a different email address than what is currently on record with this Tribunal, they are **ORDERED** to promptly file a notice of their new email address.

Additionally, previously-filed certificates of service indicate the parties have at various times served each other by both email and regular mail. From this point forward, the parties are **ORDERED** to serve each other by email or other electronic means (excluding facsimile), and service will be considered complete *at the time the documents to be served are electronically*

¹ The revisions became effective May 22, 2017.

² The email addresses for counsel of record in this proceeding are reflected in the attached certificate of service.

transmitted or notice that the documents are available to be downloaded is electronically transmitted. Any documents sent between the parties by a method other than electronic transmission shall not constitute valid service but may be treated as courtesy copies of documents served electronically. However, where the parties are prevented by law or policy from electronically transmitting documents or where there is a legitimate concern that the security of an electronic transmission cannot be reasonably assured, the parties may serve hardcopies of those documents provided the document(s) is accompanied by a clearly articulated statement either citing the law or policy or, in the absence of a law or policy preventing the electronic transmission of documents, explaining the magnitude of the risk of and the potential consequences of a breach in the security of the process or technology used in the electronic transmission, receipt, or, storage of the documents.

SO ORDERED.



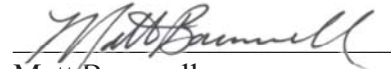
Susan L. Biro
Chief Administrative Law Judge

Dated: July 18, 2017
Washington, D.C.

In the Matter of *Taotao USA, Inc., Taotao Group Co., Ltd., and Jinyun County Xiangyuan Industry Co., Ltd.*, Respondents. Docket No. CAA-HQ-2015-8065

CERTIFICATE OF SERVICE

I certify that the foregoing **Order Requiring Electronic Service**, dated July 18, 2017, and issued by Chief Administrative Law Judge Susan L. Biro, was sent this day to the following parties in the manner indicated below.


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Attorney Advisor

Original by Hand Delivery to:

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Dated: July 18, 2017
Washington, D.C.